Statewide Rollout Meeting
Minutes
June 14, 2002 - 8:30 - 10:00am - Albemarle CR 1112

Meeting Representatives:

Gary Imes	IT Section		Mark Robeson	Lee-Harnett	(absent)
Jean Revenew	IT Section		Art Eccleston	Director's Office	
Betty Cogswell	IT Section		Rick DeBell	Budget Office	(absent)
Hampton Carmine	IT Section	(absent)	Jim Ryals	DIRM	
Deborah Merrill	IT Section		Shawn Holland	DIRM	(absent)
Anita Curtis	IT Section	(on leave)	Rick Olson	DIRM	
Susan Brown Ward	DMA	(absent)	Bleecker Cooke	Maximus	(absent)
Sharon Smith	Contract Adm.	(absent)	Joyce Sims	EDS	
Mary Tripp	Program Acct.	(absent)	Sharlene Brown	EDS	
			Cathy Bennett	EDS	(absent)

Visitors: None scheduled   Paul Carr   EDS

1. **Review and Approve Minutes**

   The May 31 meeting minutes were still being reviewed. A revised draft will be circulated as soon as possible. Gary will request approval of the May 31 minutes at the June 28 meeting.

2. **Contracts**
   - **MOA - New Area Programs**
     Phase I - Five APs have signed and returned their MOA (VGFW, New River, Guilford, Pathways and Wayne). Smoky continues its review.
     Phase II - The MOA should go out to Phase II APs by June 28.
   - **MOA - Pilot Area Programs**
     Gary Imes received John Corne's input and Gary Fuquay was reviewing that version of the MOA. He will ask Contract Administration to distribute the MOA to the pilot APs in late June, early July.

3. **State Plan**
   - Target Population Groups have been distributed and are being incorporated into the State Plan. The Array of Services was "finalized" and given to Tara Larson June 13. Plan to distribute to APs on June 17.
   - Gary Imes and Angie Sligh will develop a plan for the I/T portion of the State Plan for the readiness review (may need input from EDS). This is necessary as input to the APs development of their Local Business Plans.
   - Art mentioned that a core service "Care Service Coordination" was added for "Non-Target Populations". Unclear about the money budgeted for that purpose. This also applies to covered or non-covered clients being discharged from emergency or patient care.
   - Gary mentioned that any decisions/recommendations regarding administration or disability related must be funneled through the appropriate State Plan committees before being published or otherwise distributed.
   - Art mentioned moving toward the "uniform portal work group". This relates to the single portal group NCSNAPS that is being broadened to the "uniform portal" concept (then the single portal will go away). Gary mentioned that Hampton Carmine would participate in the work effort.
   - The revised State Plan will be published on / by July 1, 2002.

4. **Program Accountability**
   - The Substance Abuse Intensive Outpatient Treatment (SAIOP) service definition has been approved by DMA.
   - The Pioneer Service Definition Committee has completed its revisions. The revisions will be forwarded to Tara and the Executive Committee for their review and approval.

5. **HIPAA**
   - It appears IPRS will be able to process the UB92 claims (Institutional). Gary Imes requested EDS to confirm how an 837 using the UB92 segment will be processed (pay or deny) by MMIS+/IPRS. Perhaps a crosswalk between systems should be constructed after DMA finalizes the institutional 837 process (will it be possible for an AP to use a "single" format to submit to MMIS+/IPRS.

- EDS plans to send modifier assessments to Gary Imes on June 14.

6. **Implementation Planning (Betty Cogswell)**
   - IPRS Implementation Plan - There will be a "Meet Me" call with the Phase I APs on Monday, June 17 to review their progress. The plan calls for the development and completion of the 834 EDI transaction in the next six weeks. It should be in production no later than July 26.
   - The Division Workgroup must meet on Thursday 6/20 to discuss the level of detail that will be necessary to define client eligibility requirements for the new Target Populations (especially in cases of "dually diagnosed" clients and the assignment of "multiple primary diagnoses". This is a high priority matter that needs immediate clarification.
   - Minor shuffling of Area Programs between implementation phases continues. Mecklenburg remains uncommitted. Neuse has moved to Phase III. Betty will update the worksheet and distribute it shortly.
   - Wayne County has not yet signed their TPA. They will not be able to submit 834 data to EDS without a signed TPA. Betty will contact Rich Courliss.
   - Smoky's MOA has not been received, but Betty said they plan to sign and return.
   - EDS has completed Site assessments of VGFW and Guilford. Visits scheduled for Smoky, New River and Pathways on June 24, 25, and 26 respectively.
   - The new testing / training region using CNDS must be completed as soon as possible. Rick will contact the CNDS support team and request a status meeting.

7. **Training**
   - Betty will inform the APs that they should plan to submit "single detail claims" to ensure that a single detail line item that "pends" does not keep other "accepted" detail lines of a multiple detailed claim from paying. Gary asked EDS to schedule a meeting to discuss this situation after July 4th.
   - Betty mentioned that the Division would provide training to the APs on the new Array of Services.
   - June 4 - The Division's Disability Sections trained DS-L, SEC and Wayne on the Target Populations. The training was given in DS-L's facility.
   - June 5 - The Division conducted the same training for the five other Area Programs involved in Phase I Implementation. The training was given in the Kirby building on the Dix campus.
   - June 11-13 - Shawn Holland and Cheryl McQueen conducted Session 1 IPRS Training for 6 of the Phase II Area Programs. A second training event (again Session 1 IPRS Training) will be conducted on June 25-27 for the 3 AP's that use CSM.

8. **IPRS Operations Support**
   - **Rate Maintenance**
     Working to establish an internal process with the Budget Office whereby the full "Turnaround" of requests for rate maintenance will be done within 15 days, as follows:
     1) AP sends a request to the IPRS Help Desk (Deborah Merrill's group).
     2) Help Desk assigns a number and does preliminary research to verify the validity of the request.
     3) Help Desk sends the request to the Budget Office.
     4) Budget Office processes the request and sends it to the Controller's Office.
     5) The Controller's Office reviews and submits the request to EDS (on Wednesday).
     6) EDS processes the request (on Thursday) and sends reports to the Budget Office and Controller's Office for final review and approval (on Thursday).
     7) After approval, EDS runs the rate changes in production (on Friday).

9. **Issues for the IPRS Steering Committee**
   - Gary Imes mentioned that the "Pilot AP Issue list" would be attached to the agenda for the IPRS Implementation Steering Committee meeting of June 19. Gary asked EDS to study the issues and determine how staff could be added to ensure the high priority issues are solved promptly. He wants that recommendation as soon as possible.

10. **Other**
11. **Other Meetings -**
    - IPRS Implementation Steering Committee   June 19
    - Division IPRS Workgroup   June 20 & 25

Next Meeting
June 28, 2002, 8:30am, Albemarle CR 1112